***DISTRICT LOCAL GOVERNMENT ORGANIZATION OF LARNAKA***

Corner of Iras Street and F. Kontoglou Street, 6057, Larnaca, P.O. BOX 40620, 6306, Larnaca, Cyprus. Phone.: 24501000, Fax: 24650005 Website: [www.eoal.org.cy](http://www.eoal.org.cy)

E-mail: info@eoal.org.cy

**OWNERS DETAILS**

**To:**

**DISTRICT LOCAL GOVERNMENT ORGANIZATION OF LARNAKA**

Owner’s Full Name: …………………………………………………………………………………………………

Phone No: ……………………………………………………………………………………..…………………….

Email: …………………………………………………………………………………………………………………

Postal address: ………………………………………………………………………………………………………

**Property Details (A certificate from the competent authority must be attached):**

Address: …………………………………………………………………….……………………………………...

Zip Code.: …………………………………………………… Town/City: ……………………………………..

Building’s Name (if applicable): ………………………………………………………………………………….

Flat No (if applicable): …………………………………………………………………………………………….

Request: ……………………………………………………………………………………………………………. ……..…………………………………………………………………………………………………………………

Documents: 1) Building Permission/Planning Permission\*

 2) Approved Τopographic plan

 3) Title Deed

 4) Approved Permission’s Architectural Drawings (Plans, Sections, Elevations)

 5) Contract Of Sale\*\*

\*Note 1: Planning permission is attached only for water supply in the construction of apartment buildings and residential complexes.

\*\*Note 2: Contract of sale is attached if the new owner is not mentioned in the title deed.

I/we understand that DLGOOL processes my/our Personal Data for the purposes of providing its services under the DISTRICT LOCAL GOVERNMENT ORGANIZATION Law, as amended or may be amended from time to time. Processing may also take place if it is necessary for pursuing my/our legitimate interest and that of the DLGOOL and for the purposes for which I/we have given my/our consent. Any processing is in accordance with the Cypriot, [Law 125 (I)/2018] and European [GDPR Regulation (EU) 2016/679] legislation. I/we are aware, that I / we have the following rights: information, access, correction or rectification, deletion, restriction of processing, notification, data portability, objection to the processing, and to the non-automated profiling by the DLGOOL. I/we also are aware that we have the right to file a complaint to the Office of the Commissioner for the Protection of Personal Data of Cyprus, and the withdrawal of the declaration of consent at any time. The period that DLGOOL will process my/our Personal Data is the period for these terms are active and/or the relevant legislation requires. I/We am / are aware that for more information I/we can refer to the website of the DLGOOL ([www.eoal.org.cy](http://www.eoal.org.cy)) or contacting directly DLGOOL or in consideration of its Data Protection Officer - DPO DLGOOL (address: Corner of Iras Street and F. Kontoglou Street, 6057, Larnaca, Cyprus, tel. +35724501000, email: info@eoal.org.cy)

Applicant’s Name :

Signature: Date:

*For official use:*

Date: Received by:

Book: …………………………………………….

Property Ref.: …………………………………..